

**Jim Well County
Request for Qualifications – Civil Engineer**

Jim Wells County requests a response to its **Request for Qualifications (RFQ) for Civil Engineer**, which may lead to the possible award of a contract to provide professional civil engineering services for Jim Wells County for **“Swine Barn Concrete Pad & Drainage Improvements”** at the Jim Wells County Fairgrounds complex.

Statement of Qualifications

The minimum requirements are as follows:

- A competent engineering firm shall be registered, and its engineers licensed to practice in the State of Texas.
- The Firm is not debarred or suspended from the Excluded Parties List System (EPLS) of the System for Award Management (SAM) www.Sam.Gov,
- Experience with topographic surveying and drainage design improvements,
- Experience with concrete design,
- Has prepared design plans and specifications for construction projects at Public Works facilities,
- Engaged with construction contract administration and field inspections, and
- Any other special services related to the aforementioned.

Submittal Requirements

The engineer shall have successfully completed projects in the general region of the state of Texas and can demonstrate support of the same by the following:

1. Detail a minimum of five (5) similar projects that include the above scopes of work under Qualifications.
2. A list of past local government clients and their contact information.
3. Resumes of all personnel who will or may be assigned to this project if you receive a services contract.
4. A copy of your current certificate for general and professional liability insurance.

Guidelines for Content of Qualification Statements

As directed in the advertisement, the information provided herein serves as the detailed instructions on preparation of the qualification statement for this project. If you have any further questions, please email Isabel Trevino at isabel.trevino@co.jim-wells.tx.us with the subject heading **“RFQ for Civil Engineer.”**

Submittal Deadline and Requirements

The deadline to submit proposals is **Friday, May 10, 2024, at 3:00 pm.**

Any proposals received after the time and date specified above shall not be considered. Proposals are to be submitted in accordance with the above requirements. Each submitter must be respondent to the above including qualifications and submittal requirements; failure to do so may result in the rejection of a submittal. The County reserves the right to reject any or all submittals, to waive formalities, or to proceed otherwise when in the best interest of the County.

Proposals shall be submitted in a sealed envelope as eight (8) hard (printed) copies, and one (1) digital copy on a flash drive, and clearly marked with the following description:

**Attn: COUNTY JUDGE
“Request for Qualifications for Civil Engineer
Related to Swine Barn Concrete Pad & Drainage Improvements
at the Jim Wells County Fairgrounds”
Jim Wells County
200 N. Almond Street
Alice, Texas 78332**